

Appendix 3

Rutland Early Years' Service Childcare Sufficiency and Early Education Action Plan 2017

Aim:

To ensure sufficient, high quality early education and childcare and wraparound and holiday care places are available to meet the needs all Rutland children and their families.

Outcome:

Parents and carers report that, because childcare places are available, accessible and affordable and delivered flexibly in a range of high quality settings, it is sufficient to meet needs so that they are able to study or work.

1. MAINTAIN SUFFICIENCY OF EARLY EDUCATION AND CHILDCARE ACROSS RUTLAND

Target	Actions	Responsibility	Timescale	Completed and evaluated
Systematic processes for childcare sufficiency data collection, to include information to ensure sufficiency for the 30 Hour Extended Entitlement,	<ul style="list-style-type: none">Organise programme of training and guidance for LA staff and early years providers to ensure confident use of Open Objects	Early Years adviser, Childcare officer Early education and	September 2017	All providers using Open Objects; successful training provided.

<p>are implemented</p> <ul style="list-style-type: none"> ensuring accurate data is readily available sufficiency of provision ensured 	<ul style="list-style-type: none"> Calculate the number of additional hours accessed by eligible 30 hour entitled children following the headcount data collection process 	<p>childcare co-ordinator</p>	<p>Autumn 2017 Spring 2018 Summer 2018</p>	<p>Phone support continues to be available to all providers</p> <p>Update on hours accessed available</p>
<p>The Open Objects System is implemented and monitoring in place to ensure it is providing an effective data resource and evaluation tool for 30HEE so that the system</p> <ul style="list-style-type: none"> meets the needs of both the LA and all Early Years providers supports the effective allocation and audit of the Early Years funding 	<ul style="list-style-type: none"> Organise promotional materials to ensure all Early Years providers sign up to and use Open objects Continue to market and promote the free education for two, three and four-year olds to ensure parents/ carers are accessing the high quality provision to which they are entitled 	<p>Early education and childcare co-ordinator</p> <p>Early Years adviser, Childcare officer</p>	<p>January – March 2018</p> <p>On-going</p>	<p>100% providers using Open Objects</p> <p>Marketing and promotion includes Rutland Information Service website and RCC social media options</p>
<p>A comprehensive approach to support the generation of additional provision to meet the requirements of all Rutland children and their families is planned with stakeholders and providers and implemented in a timely manner</p>	<ul style="list-style-type: none"> Monitor take up of places using Open Objects three times annually. Confirm and evaluate information collected above to assess overall sufficiency to report to elected members annually. Work with LA officers and childcare representatives to explore and develop processes to support viability of existing providers and increase the number of new 	<p>Early Years Adviser and Childcare officer</p> <p>Early Years Adviser and Childcare officer</p> <p>Early Years Adviser and Childcare officer</p>	<p>September 2017- May 2018</p> <p>September 2017- May 2018</p> <p>September 2017 – April 2019</p>	<p>Delay in accessing Open Objects due to system becoming operational overcome successfully; fully functioning Spring 2018.</p> <p>Schools Forum EYFS working party established to support viability of</p>

	providers within Rutland			provision; reporting back to Schools Forum meetings
2. ASSURE QUALITY OF EARLY EDUCATION AND CHILDCARE				
Target	Actions	Responsibility	Timescale	Completed and evaluated
Sufficiency of good or better quality of childcare is assured through systematic monitoring of performance and promoting of good practice	<ul style="list-style-type: none"> Monitor Ofsted inspection outcomes and identify: <ul style="list-style-type: none"> Strengths; work with Providers to provide opportunities for sharing good practice Areas for improvement: offer support and guidance to bring about rapid improvement. Monitor for evidence of sustained impact Routinely complete the Early Years priority assessment process to identify any issues relating to quality or sufficiency; implement appropriate actions to address identified issues Develop a cohesive programme of training and guidance for all pre-school childcare providers, focusing on high quality early education, safeguarding and meeting the needs of all young 	<p>Early Years adviser</p> <p>Early Years adviser and Childcare officer</p> <p>Early Years adviser and Childcare officer</p>	<p>September 2017- August 2018</p> <p>3 times per year</p> <p>April 2018 to April 2019</p>	<p>On-going support provided. Challenge where provision less than good. Use of Early Years practitioners in support/ moderation</p> <p>Outdoor Project in conjunction with Early Excellence.</p> <p>Managers Day Event completed – focus on safeguarding</p> <p>Developing Childcare Project within Learning and</p>

	children in preparation for readiness for school			Skills Action Plan 2018-19
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3. ENSURE SUFFICIENCY AND QUALITY OF WRAPAROUND AND HOLIDAY CHILDCARE TO MEET PARENTAL NEEDS				
Target	Actions	Responsibility	Timescale	Completed and evaluated
Accurate data on wrap-around and holiday childcare maintained; information readily available to parents and carers on RCC/ Rutland Information website	<ul style="list-style-type: none"> Undertake regular monitoring of provision to include providers added to and removed from register; update RCC website and link to neighbouring authority websites for parents attending provision outside Rutland. 	Early Years and Childcare Co-ordinator	Weekly from October 2017	<p>October half term February half term added; currently uploading Easter information on to RIS</p> <p>Cleansing of RIS website to ensure accurate provide information has been completed</p> <p>Contact being made with out of school , holiday childcare providers to ensure information up to date</p>

	<ul style="list-style-type: none"> Develop a plan to support increased local authority partnership with wrap-around and holiday providers to include systematic audit of need and provision, updated to ensure information is current at key school holiday times; signpost through publication and website Confirm strategic policy in relation to monitoring of wrap-around and holiday childcare beyond LA statutory duty; potential to include increased levels of data collection, programme of provider training and support, quality assurance of provision. 	<p>Early Years officers</p> <p>Head of Learning and Skills</p>	<p>December 2017 to March 2018</p> <p>March 2018</p>	<p>Ofsted links</p> <p>Plan being developed as part of wider childcare project; programme to be published for summer term</p> <p>Further confirmation required; provider training and support to be included as above. LA role not to measure quality; this is determined by Ofsted</p>
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